1975

January 23,1975

The Clarke County Library Board met at the Regional Library on Thursday, January 23,1975 at 4:30 p.m.

Members present were, H.L.Cofer, Jr., W.W.Wier, Archie Patterson, Mrs. J.B.Neighbors, Mrs. Carlton James, Mrs. F.H.Mendenhall, Porter Kellam, Sarah Maret and Mrs. Kathy Ames from the library staff. Mr. Howard Stroud was present, but was called home due to illness in his family.

Following a short social hour with the staff of the library in attendance, Chairman Cofer called the meeting to order. He welcomed the members and introduced the new member, Porter Kellam, who had been appointed to the board by the Clarke County Commissioners at their first meeting in January. Also, at the Commissioners meeting a rotating board had been established according to the new constitution with all current members being reappointed in the following menner. Three members for one year, three members for two years, three members for three years, three members for four years and three members for five years with all appointments running to January. A list of the appointments with terms on the board is attached. Mr. Cofer said that a list of from six to nine names will be recommended to the Commissioners each year for the three positions due to expire each January.

Mrs. Ames, Library Consultant, was introduced. She gave a report on her work with the region. She said that she worked with the branch libraries in Madison, Oconee and Oglethorpe Counties. A part of her job was the selection and ordering of books for the region and that the books chosen depended on reviews in professional book reviewing tools, needs of the libraries and recommendations and requests from the library staff and library patrons. In addition to this she said that she had been giving about two book reviews a month on WGAU's Panorama program with Mrs. Julian Cave. She reported that the Winterville Woman's Club had taken the library as its project to work with for the year.

The question of local support by participating counties was brought up and it was suggested by Mr. Wier that at the next Regional Board meeting the County Commissioners from the counties in the region be invited and urged to attend the library board meeting and increased support for the library be sought. It was also suggested that the meetings be held in the different counties during the year.

Minutes of the December 19,1974 meeting were read and approved.

A list of the Clarke County Board members with their terms of office was given to those present.

Mr. Cofer reported that several additions should be added

to the Clarke County Library by-laws. These included a provision for excused absences, provision for honorary members, committees named and their duties explained and the rewording in some places so that the term, Library Board of Trustees be consistant throughout the constitution and by-laws.

A list of committee appointments was given to the members. They are as follows:

EXECUTIVE COMMITEE
H.L.Cofer,Jr.,Chairman
W.W.Wier
T.H.Milner,Jr.

FINANCE COMMITTEE
Archie Patterson,Chairman
Porter Kellam
T.H.Milner, Jr.

PERSONNEL COMMITTEE
Mrs. F.H.Mendenhall,Chairman
Mrs. John Wilkins III
Mrs. Carlton James

PUBLIC RELATIONS COMMITTEE
Mrs. J.B.Neighbors,Chairman
Mrs. John R.Biles
Mrs. Frank Dudley

BUILDING COMMITTEE
John T.Hurley, Chairman
Clinton Adams

GROUNDS COMMITTEE
W.W.Wier, Chairman
Howard Stroud
Troutman Wilson

The Chairman serves as ex-officio of all committees.

Mr. Cofer explained the duties of each committee.

Mr. Cofer reported that the library is eligible for an additional state paid staff member since the 100,000 population requirement has been met and that the state officials have given their approval for the appointment of this person.

The question of more funds for the operation of the library was discussed since costs have advanced greatly this year. The finance committee should take this under consideration and work on it.

It was pointed out that the fence on the east side of the fragrance garden should be replaced to six feet since some of the children were making a path through the garden and jumping the existing fence. Mr. Wier, chairman of the grounds committee, said he would get in touch with Sears who put up the present fence and ask them to present bids. Also, he said he would call Bill Bailey and find out about the rings which had been purchased for the fountain.

Mr. Cofer asked that at each of the board's quarterly meetings the committee chairman make a report so that the board could take under consideration what was needed for the library.

Miss Maret explained how the Federal and State money comes to the library and how it must be spent. Federal money is spent by the library's submitting projects for its use following specific guidelines for which a budget has been submitted and approved. State money is received for state paid personnel, materials and travel and may only be spent for these items.

The State Department is now asking for more money for public library service from state funds. Included in the request are the following:

1. Maintenance and Operation (M&O) Funds .25¢ per capita
2. Construction $4,000,000
3. Library Books and Materials .40¢ per capita
4. Additional Librarians based on one additional person per 50,000 population.
5. Grant to Georgia Library Information Network (GLIN) $40,000
6. Talking Book Centers- Library for the Blind and Physically Handicapped $157,000

to get in touch with

Miss Maret urged all board members/their Senator and Representatives to seek their support of these requests. A series of conferences are planned for board members and librarians to go to Atlanta while the legislature is in session to ask their support of this legislation. The date for the Athens Regional Library visit is March 5,1975. The agenda for the day was read. A copy of the requested items was given to each board member to usw when contacting their representatives.

Miss Maret reported that a tea was being given by the Madison County Library Board for Paul Tabor who has written a history of Madison County. The tea is be on Sunday afternoon, January 26 from three until five p.m. and all board members are invitdd to attend.

A copy of the write-up about the dedication of the bookmobile which was held in Lavonia on December 9. This bookmobile will begin operation soon.

Mr. Cofer called attention to the need for more parking space for the library as the available space is filled most of the time with library patronssand with those attending meetings in the libraryanditorium.

There was no other business. Meeting was adjourned.

Sarah E. Maret

Sarah E.Maret, Secretary

April 24,1975

The Athens Regional Library Board met at the Regional Library in the staff room on Thursday afternoon, April 24,1975.

Present were:Madison County, Mrs. Hiram Whitehead, Oconee County, Mrs. J.Swanton Ivy, Jr., Clarke County, Mrs. Joan Biles, Mrs. John Wilkins, Mrs. J.B.Neighbors, Mrs. Frank Dudley, Porter Kellam, Archie Patterson, H.L.Cofer, Jr, and Sarah Maret. No members were present from Franklin County or Oglethorpe County.

A social hour was enjoyed by the Board Members and members of the staff.

Letters of appreciation to state officials and members of the Georgia General Assembly for their support in the passage of library legislation during the recent meeting of the General Assembly were passed around for the Board Members to sign.

The meeting was called to order by Chairman Cofer. He introduced Mrs. Clare Auwarter, Children's Librarian, who gave an interesting report of the activities for children carried on in the main library, the branch libbaries and the bookmobile. She cited the story hour programs, the film programs, the Baby Sitting Workshop and told of the plans for the Bicentenial Summer Vacation Reading Club.

Chairman Cofer called for reports from the counties represented at the meeting. Mrs. Whitehead of Madison County reported that the History of Madison County, written by Paul Tabor, had been published and was now being sold. She said that a tea honoring Mr. Tabor had been given by the Madison County Library Board on January 26.

Mrs. Ivy, Chairman of the Oconee County Library reported that the preliminary plans for the Oconee County Library building had been approved by the state authorities. Miles Sheffer had been selected as the architect for the project. With the approval of the project the state money amounting to $75,000 had been assured the Board. Most of the local money needed has been raised. The County Commissioners have guaranteed the local share. Plans for raising the additional funds needed include gifts, sale of cookbooks, sale of maps and the Fall Festival which is to be held on October 11 in Watkinsville. She said that approximately one hundred persons had been involved in the fund raising campaign and that she hoped to have this group become a Friends of the Library Organization.

Mrs. Whitehead asked about the use of the depot in Colbert for a small library for that community. Miss Maret said that the community leaders were interested in the building, but that the library had not been established yet. Mrs. Whitehead said that they hoped to establish a library in Comer at the depot as a part of the Bicentennial program.

Mrs. Biles told of what they had done in Winterville. She said that they had first been interested depot as a library but that problems had developed and that a small building had been given to them by the Clarke County Commissioners. It had been renovated and is now carrying on an active program for the community. She said that some money was still owed for the renovation but that the Marigold Festival to be held June 8-15 should pay pay off the indebtedness. She invited the Board Members to come to the Festival.

Minutes of the Regional Board meeting on December 19,1974 were read and approved.

Mr. Cofer reported that the 1957 bookmobile had not been sold. It was moved by Mr. Kellam that the unit be advertized and sold to the highest bidder. Motion seconded and carried.

Miss Maret reported on the visit made by the Board members and staff to the Georgia General Assembly on March 11,1975. She said that they had been well received and enjoyed meeting with their legislators. The budget adopted at the closec of the session was favorable to libraries and included, 18½¢ per capita for maintenance and operation , 35¢ per capita for books and materials, the continuence of the information network, $750,000 for construction, the funding of the Talking Book Centers and a raise for the state paid personnel. Even tho the budget which passed did not fund all of the programs asked for, it was a great step forward for libraries in that some new money was now available for library purposes. She reported that the Athens Regional Library was eligible to be a sub-region of the Library for the Blind and Physically Handicapped and set up a Talking Book Center. The program would be funded for $12,600 for the year and was slated to begin in September. She reported that at a recent Director's meeting, Mrs. Winfred Honeywell, who now works with the Library for the Blind in Atlanta had been highly recommended as a possible director of this new program in Athens. It was moved by Mr. Kellum and seconded by Mrs. Wilkins that Mrs. Honeywell be invited to come to Athens for an interview. Motion carried.

Mrs. Biles reported on the many activities carrier on in the Winterville Library These activities included the election of

the library committee and officers, sponsoring of the library by the Winterville Womans Club, the library quilt program, the work shop for story telling, special story hours for children during National Library Week (with 36 children attending), sale of old books and new cakes on May 10 in front of the library, the gift of a table for the adult reading room and the program for the Festival in which they will have Mrs Dirkson and Senator Baker in attendance.

Mrs. Ivy said that Mrs. Roland Harris had resigned from the Oconee County Library Board due to health and that they planned to have her appointed as an honorary member. James Bowers has been appointed to the Board.

There was no other business. The meeting was adjourned.

Sarah E. Maret

Sarah E.Maret, Secretary

April 24,1975

The Clarke County Library Board met in the staff room on Thursday , April 24,1975 following the meeting of the Regional Library Board.

Present were: Mrs. Joan Biles, Mrs. John Wilkins III, Mrs. J.B.Neighbors, Mrs. Frank Dudley, Porter Kellam, Archie Patterson, H.L.Cofer,Jr. and Sarah Maret.

Chairman Cofer called the meeting to order. Minutes of the January 23,1974 meeting were read and approved.

Committee reports were called for. Finance Chairman, Archie Patterson, reported that the committee had a meeting to review the budget and that an increase of $10,000 had been requested from the Clarke County Commissioners. This would bring the appropriation from the County to $85,000.

In the absence of the Personnel Committee Chairman, Mrs. Mendenhall, Mr. Cofer reported that a new full time staff member, Margaret McPherson, had been added to the staff and that Mrs. SaraMcGee was employed as a state paid staff member to fill the position allowed by the state for the region's passing the 100,000 population mark.

Mr. Cofer, reporting for Mr. Wier, chairman of the grounds committee, said that Mr. Wier had contacted Sears about installing a higher fence of the east side of the garden, to prevent the traffic through the garden. A bid has been received from Sears and to install a six-foot high fence, fifty feet in length from the gate would cost $259.02 and to install a ninety foot stretch, six feet high would cost $327.34. This fence wouldextend from the gate to the corner of the building. Miss Maret said that the six-foot

fence would not solve the problem of the children jumping the fence as they are now jumping the existing six-foot fence at the back of the garden. She said the only way you could stop the children would be the using of barb wire across the top of the fence. Mr. Cofer also reported that Mr. Wier had gotten in touch with Mr. Bill Bailey about rings for the fountain. Mr. Bailey, working with Mr. Leathers, would design some rings for the fountain so that there would be a spray of water and that if the Board did not like them there would be no charge for them.

Mr. Cofer reported that the state garden club had included the library garden on their tour when they were in Athens. The grounds had been cleaned up and some planting had been done, but that there was still more work to be done.

Mr. Cofer reported that Clinton Adams had resigned from the board and that his position needed to be filled. It was suggested that five names be submitted to the Clarke County Commissioners to fill this vacancy which extends to January, 1978.

Mr. Cofer said that the Board needs to work on the following changes in the library's constitution and by-laws: provision for members who have to be absent from a Board meeting and provision for honorary members. Other needs for action are revised pay scale for locally paid personnel, and filling the position of librarian for the program, Library for the Blind.

There was no other business. Meeting was adjourned.

Sarah E. Maret

Sarah E. Maret, Secretary

June 25,1975

The Athens Regional Library Board met at the Regional Library on Wednesday morning, June 25,1975 at 10 o'clock for a called meeting.

Present were: Chairman H.L.Cofer, Jr., Porter Kellam, Mrs. Carlton James, T.H.Milner, Jr., Mrs. Calvin Langford, Mrs. J.Swanton Ivy, Jr., Mrs. F.H.Mendenhall and Mrs. J.B.Neighbors. Also present was Sarah Maret.

Chairman Cofer called the meeting to order. He brought the board up-to-date on the financial dilemma now faced by the state, which shows that funds appropriated by the General Assembly in its recent meeting would have to be cut and that the library might face a cut in the funds from the state. He also stated that the amount requested by the library from the Clarke County Commissioners was not as much as had been sought. A $5,000 raise had been granted to the library while a $10,000 raise had been sought.

He read a letter from Sarah Maret, Director of the library, stating that she wished to retire on September 1,1975, if a new Director could be employed by that time. Mrs. Mendenhall, Chairman of the Personnel Committee reported on the activities of her committee in trying to locate a person suitable for the position. Mr. Kellam, a member of the committee, reported that he had contacted a number of qualified persons concerning the position, but that those contacted were asking for a local supplement ranging from $1,200 to $5,000 per year. Most did not qualify for the top salary from the state, thus the request for more

local money. He said the committee had met with Miss Roxanna Austin, a former employee of the state, now teaching at Florida State University, in the Library Science Department, who had applied for the position. They had been favorably impressed with her qualifications and personality. She would be willing to come for $18,000 per year. He reported that due to her training and experience the Board would be able to supplement her salary to the extent of her request since she would receive the highest amount allowed by the state for state salary as she would qualify for a G6 pay scale. She was recommended by the Personnel Committee to the Board. Mr. Milner asked if there were anyone on the present staff who might be considered for the position. The Committee reported that at present there was no one whom they could consider. It was moved by Mr. Milner and seconded by Mrs. Neighbors that Miss Maret's request for retirement be granted and that the Board offer the position to Miss Austin. Motion carried. Mrs. Mendenhall reported that Miss Maret had said that she would stay until a new director was secured.

Mr. Cofer reported that Mrs. Patricia Salas had been highly recommended by the Director of the Library for the Blind and Physically Handicapped for the position of Director of the program for the Talking Books to be set up in the library on July 1. The Personnel Committee had met Mrs. Salas and had been pleased with her and had offered her the position. She had acceptedd and will report for work on July 1.

There was no other business. Meeting was adjourned.

Sarah E. Maret

Sarah E.Maret, Secretary

July 17,1975

The Athens Regional Library Board met at the Regional Library on Thursday, July 17,1975 at 4:30 p.m.

Present were: Clarke County, H.L.Cofer, Jr., Howard Stroud, Mrs. F.H.Mendenhall, Archie Patterson, T.H.Milner, Jr., Mrs. J.B.Neighbors and Mrs. Frank Dudley. Madison County, Mrs. Oneta Langford and Mrs. Hiram Whitehead. Oconee County, Mrs. J.Swanton Ivy, Jr., Oglethorpe County, Mrs. Louise Cabaniss, Miss Frances Durham and Mrs. W.W.Moore. Franklin County, Mrs. Gordon Telford and Mrs. Ernest Vandiver. Also present was Sarah Maret.

Chairman Cofer called the meeting to order and introduced Mrs. Patricia Salas, newly elected director in charge of the new Talking Books Center. Mrs. Salas gave a comprehensive report on the program which is underway in the library. She asked the board's support in locating those who qualify for Talking Books. She invited Board members to come by the Center which has been set up in the library after the meeting. Several questions were answered by Mrs. Salas. The Board expressed their appreciation for her services and pledged their cooperation with it.

Minutes of the April 24,1975 meeting were read and approved as corrected.

Mr. Milner moved that the action taken by the personnel committee to employ Mrs. Salas be approved by the Board. Motion was seconded and carried.

Mr. Cofer gave a detailed report on the action taken by the personnel committee to locate a director for the library to succeed Miss Maret as she wished to retire. He said that many contacts had been made with librarians throughout the state and that the person they found to be most qualified for the position was Miss Roxanna Austin who is presently teaching at Florida State University. She had been offered the position, but that after talking with the head of the department in which she worked she would not be able to come to Athens at the present time, but would be able to come at the end of the school term in June 1976. He reported that Miss Maret had said she would not retire until a director or acting director had been secured.

Mr. Cofer called for reports from the representatives of the counties in the region. Mrs. Langford of Madison County reported that the Vacation Reading Club was very successful in their county.

Oglethorpe County - no report

Mrs. Ivy reported for Oconee County. She said that bids for their new library building had been above the $120,000 they had set up in their budget for construction. Fifteen bids had been received and the low bidder was the Carrol Daniel Construction Company of Gainsville. A meeting was held with the architect, a representative of the construction company, Mrs. Ivy and representatives of the Regional Library staff and several changes had been in the plans for the building to bring the cost down to $126,000 which was accepted.

She reported that this was to be presented to the Oconee County Library Board on July 22 and ground breaking ceremonies were to be held at the site following the meeting. Mrs. Ivy said that they planned to raise the additional money needed by the sale of cookbooks, county maps and additional gifts. The building is to be constructed in 150 days and should be completed by the end of the year. She said that the publicity received in connection with the fund raising activity had increased the use of the library tremendously. She invited the board members to bring their shovel and attend the ground breaking ceremony.

Report for Franklin County was given by Mrs. Telford, newly elected chairman of the Franklin County Library Board. She said that circulation figures in their libraries had increased greatly since joining the region and that their summer reading club was progressing nicely. She said that being a part of the region had meant much to their county. They were very anxious for a new building in Royston but that they see no chance for one at present.

Mrs. Dudley expressed pleasure at having her six year old grand son as a member of the reading club and that he had read forty books, signed the Declaration of Independence and was on his way to reading one hundred books.

Mr. Cofer reported that the old bookmobile had been advertised for sale and had been sold to Mr. Derrell Addis for $300.00. Several bids had been recieved, but Mr. Addis' bid was high.

Mr. Cofer said that he would like to have the finance committee review the pay scale of staff employees and seek to bring it up to a higher rate of pay.

A copy of the budget was distributed to each county represented. Miss Maret reviewed the budget and asked the counties represented to seek to raise more funds for staff salaries. She pointed out that Clarke County had been asked for $85,000 this year, but that they approved only $80,000 which was a raise of $5,000 over last year. She pointed out that state funds were a great factor in the operation of the libraries and that we would not be able to carry on the program we now have were it not for them. It was moved by Mr. Milner that the budget as presented be adopted. Motion seconded by Mr. Patterson and carried.

Mrs. Mendenhall expressed appreciation to Miss Maret for her willingness to continue with the library until her successor is able to come. She also commented on the excellent cooperation the library recieves from Mr. Thaxton and the State Department of Education.

Library reports for the month of June were distributed.

There was no other business. Meeting was adjourned.

Sarah E. Maret

Sarah E. Maret, Secretary

July 17,1975

The Clarke County Library Board met immediately following the meeting of the Regional Library board on July 17,1975.

Present were H.L.Cofer, Jr., Howard Stroud, Mrs. F.H.Mendenhall, Archie Patterson, T.H.Milner, Jr., Mrs. J.B.Neighbors, Mrs. Frank Dudley and Sarah Maret.

Chairman Cofer called the meeting to order.

Miss Maret asked for a ruling from the board on how to handle the problem of books which had been damaged while in possession of library patrons. Also how to handle damaged recordings and other library materials. She said that the policy had been that were paid for but that they were not allowed to keep the material. She said that she had checked with the University of Georgia and that they gave the damaged material to the patron who paid for it if they asked for the material. Mr. Milner moved that the director handle if in any way she wished to. This motion was ammended to read that if a person requested the material paid for, it might be given to him provided it was not rare or irreplaceable. This was seconded by Mr. Stroud and carried.

Mr. Milner moved that the library be allowed to sell books which were donated to the library and were not needed by the library. Mr. Stroud and Mrs. Neighbors seconded motion. Motion carried. Mrs. Dudley asked that it be made clear to the donor who gave the books that this was what might be done.

The board authorized the Finance Committee, the Chairman of the Board and the Director to grant adjustments in salary to the members of the staff.

A change in the constitution concerning attendance at board meetings by members was adopted. This change concerned members who missed three meeting during a calendar year. The ruling adopted allowed a member to call the chairman , report his inability to attend a meeing and be excused by the chairman. Also adopted was a provision for honorary members on the board.

There was no other business. Meeting was adjourned.

Sarah E. Maret

Sarah E.Maret, Secretary

October 30,1975

The Athens Regional Library Board met at the Regional Library on Thursday afternoon, October 30,1975 at 4:30 o'clock.

After a short social hour attended by the Board and members of the staff, Chairman Cofer called the meeting to order.

Present were: Clark County - H.L.Cofer, Jr., Mrs Frank Dudley, Porter Kellam , Mrs. F.H.Mendenhall, Thomas H.Milner, Jr., Mrs. Joan Biles, W.W.Wier, Mrs. Carlton James, Troutman Wilson, Mrs. J.B.Neighbors and Mrs. John Wilkins III. Madison County-Mrs. Calvin Langford, and Mrs. Hiram Whitehead. Oconee County- Mrs. J.Swanton Ivy, Jr. Franklin County- Mrs. Stewart Brown, Mrs. Gordon Telford, Mrs. Reeder Tucker, Mrs. Roy McGarity, Mrs. Fred Weldon and Mrs. Ernest Vandiver. Oglethorpe County - No representatives. Also present were Mrs. Nancy Kemppinen, and Miss Sarah Maret.

Mr. Cofer welcomed the Board members and expressed his appreciation for the good attendance.

Mrs. Kemppinen was called upon to report on her work with the Regional Library program. She said she worked primarily with the three libraries, Carnesville, Lavonia and Royston and the bookmobile in Franklin County. She said she gives training, advice and supervision to the staff in the three libraries as well as operates the bookmobile throughout the county. She noted increase use of the libraries in the county during the year they had been in the regional library program. With the aid of the local librarians books are selected for the libraries. Then they are catalogued and processed by the Regional Library staff and then taken to the libraries ready for circulation. The vacation reading club promoted in the county had been very successful with 427 children registered in the program and one-half of these receiving certificates. The board members from Franklin Coumty thanked Mrs. Aemppenin for the good work she is doing in their county.

Following Mrs. Kemppinen's report she retired from the meeting.

Minutes of the July 17 meeting were read and approved.

The Chairman called for reports from the counties represented.

Franklin County. Mrs. Telford reported that the publicity received had been effective in bringing the library before the people and that their use had increased greatly. Mrs. Weldon reported that the Lavonia Board was trying to raise the necessary funds to purchase a card catalog cabinet. To date a benefit card party had raised $400.00 and a chicken barbecue raised $600.00. Mrs. Vandiver told of how the board was seeking funds to renovate the Lavonia Carnegie Library building. Applications have been filed with state and federal agencies, but to date they have not received any commitments, but they are still hoping to get something. Mrs McGarity reported that the Royston Library

may be able to secure space in the Ty Cobb Memorial Building and should know something by the first of the year.

Oconee County. Miss Maret, reporting for Oconee County, said the Oconee County Fall Festival held in Watkinsville on October 11 was very successful and that over $5,300.00 had been raised for the new building. She commented on the support the library had received from Mr. Roy Berry, Oconee County Commissioner. $20,000.00 from revenue sharing funds had been given to the Board for construction and that he had guaranteed the necessary amount which was to raised from donations. Cookbooks and maps are still for sale to raise money.

Clarke County. Mrs. Joan Biles reported for the Winterville Library. She said that she had attended the dedication of the Research Center housing the papers and artifacts of the late Senator Dirkson in Pekin, Ill. While there she had taken part, along with President Ford, on the program. She had sung a song she had written, Marigolds are Coming up in Summer Time. Also a song she had written, Plant a Marigold for America, had been adopted as the theme song for the promotion of the Marigold as the national flower. Proceeds from the song will go to the promotion of the campaign and after that to the library in Winterville. A record has been made of the song. She gave a copy of the song to the board members present. She reported other projects being undertaken to raise funds for the library are the sale of a quilt, the raising of funds from graduates from Winterville High School in memory of a special favorite teacher and the presenting of a play after the first of the year.

Madison County. Mrs. Langford reported that the History of Madison is still available for sale. The Board has not approached their funding agencies due to the economic sutuation in the conty.

Oconee County. Miss Maret reported a long time member of the Board, Mrs. A.R.Saxton, had died on October 23 and she will be greatly missedin this county.

Miss Maret reported on sstate funds received from the Maintenance and Operation allocation. 18½ cents per capita was approved. Athens Regional Library's share amounts to $19,793.33. By county this amounts to: Clarke- $12,057.74: Madison-$2,500.60:Oglethorpe-$1,405.63:Oconee-$1,464.28: Franklin-$2,365.04. Two quarters of the allotments have been received thus far and may be spent on everything but construction and capital improvements. The library may receive some LSCA funds from the federal government, but this is uncertain. This fund should be about $17,000.00. Book money for the region was increased to $44,046.85. However, this does not mean more books as the cost of books has gone up..

No old business was reported.

Under new business, Miss Maret asked about maternity leave for staff members. She read regulations governing University employees which grant one year's maternity leave. Mr. Cofer

appointed the personnel committee to study regulations and to determine the policy. Mr. Wier moved that this committee be authorized to make the decision. Motion seconded and carried.

Four representatives of the board attended the meeting of the Georgia Library Association in Atlanta on October 24. These were Mrs. Mendenhall, Mrs. Dudley, Mrs. Ivy and Mr. Kellam. Mr. Kellam reported that the members attended the trustees business meeting and luncheon and that it was a very good meeting and that he had enjoyed it very much.

The nominating committee report was given by Mrs. Mendenhall. The following officers were nominated:

Chairman	Archie Patterson
Vice chairman	Porter Kellam
Secretary	Sarah Maret
Treasurer	Troutman Wilson

Mrs. Mendenhall also read the names of persons who were to be presented to the Clarke County Commissioners for appointment to the Clarke County Board. These are to voted on by the Clarke County Board at the meeting following the Regional Board meeting.

Mr. Milner moved that the officers as presented by the nominating committee be elected. Motion seconded and carried. Officers were elected.

Mrs. Ivy, who arrived late to the meeting due to illness in her family reported that they had ordered the furniture for their new library. She also reported that the Fall Festival had netted $5,900.00 for the new library. She said that they hope to have the grand opening of the library sometime in May, 1976.

There was no other business. Meeting adjourned.

Sarah E. Maret

Sarah E. Maret, Secretary

THE UNIVERSITY OF GEORGIA
SCHOOL OF FOREST RESOURCES
ATHENS, GEORGIA 30601

January 9, 1976

Mrs. F. H. Mendenhall
185 Woodland Way
Athens, Georgia 30601

Dear Susan:

Because of personal matters which might effect the well-being of the Athens Regional Library, I wish the Board to accept this letter as my official resignation as Chairman for the two-year term 1976-77.

If it please the Board, I shall be happy to serve as Vice-Chairman of the Board for this period. I do not believe the matters involved will have a deleterious effect upon the operation of the Library if I were in that position.

Sincerely,

Archie E. Patterson

October 30,1975

The Clarke County Library Board met at the Regional Library on Thursday, October 30,1975 immediately following the Regional Library Board meeting.

Present were: H.L.Cofer, Jr., Mrs. Frank Dudley,,Porter Kellam, Mrs. F.H.Mendenhall, Thomas H.Milner, Jr.,Mrs. Joan Biles, W.W. Wier, Mrs. Carlton James, Mrs. J.B.Neighbors, and Mrs. John WilkinsIII Also present was Sarah Maret.

Chairman Cofer called the meeting to order.

Minutes of the July 17 meeting were approved as read.

Mr. Cofer asked for Committee reports. Mrs. Mendenhall, chairman of the personnel committee reported on the names to be presented to the Clarke County Commissioners for appointment to the Clarke County Library Board. These were: Mrs. James Newland, Mrs. Meg Gunn Booker, Mrs. Harvey Cabaniss, Mrs. Raymond Thompson, Mrs. James T.Heery, Dr. Mervin Reines, Ted Ridlehuber, Mrs. Clara Gay, Mrs. Eva Howard and Farris Johnson. She gave a brief descriptive identification of each person. The chairman asked if anyone wanted to add other names to the list. After some discussion it was moved by Mr. Kellam that the names as read be presented to the County Commissioners for the selection of three persons for five year terms and one person to take the place of one member who has resigned. Members whose terms expire in January 1976 are Mrs. Frank Dudley, Mrs. Carlton James and Howard Stroud. The member who resigned is Clinton Adams. Four appointments are to be made by the Commissioners. The action taked by the library board begins the system of a rotating board. He read the expiration dates of the remaining members of the board as a matter of information.

Chairman Cofer told the board members of a part-time maid having taken several checks from the office of the library. One had been cashed, but the money had been recovered and the other stolen checks had been gotten back. The maid had been dismissed, but no criminal action had been taken against the maid.

Mrs. Biles said that in Winterville they needed some clarification about hiring a paid staff member of the Winterville Library. The librarry has been staffed by members of the Winterville Woman's Club and one member has applied for a paid position. Mrs. Biles said that she felt that the knowledge of the position should be made public so that anyone interested might apply and be considered. The position would be for nine hours per week and the pay would be the minimum wage. The Board said the library Director and the Library Consultant for the library together with the local Committee should be given the opportunity to employ a person for the library. A legally constituted board should be organized for Winterville.

Smoking in the library was discussed. The Director said at the request of groups meeting in the auditorium she had posted a no smoking sign in the auditorium. It was suggested that a cetr ain section of the library be chosen as no smoking area and that signs be posted in this area.

No other business. Meeting adjourned. Sarah E Maret, Secretary

August 16,1975

Mr. H.L.Cofer, Jr.,Chairman
Athens Regional Library Board
Athens,Ga. 30601

Dear Mr. Cofer:

On August 1,1975 four Athens Regional Library staff salary checks for the month of July were missing from the bookkeeper's desk. These were in sealed envelopes made out to Ann Wright, Ann Buxton, Patrtcia Salas and Eugenia Stephens. Stop payment orders on these checks were issued immediately at the First National Bank of Athens and duplicate checks were issued to those whose checks were missing. The check made to Patricia Salas was found several days later in the storage room where the maid keeps her cleaning supplies. The following week the Chase Street Liquor Storeowner called the library and reported that the check issued to Ann Wright had been cashed by the store and had been turned down by the bank. The check had been endorsed with the name Ann Wright, but the Social Security number, the telephone number and the address on the reverse side of the check was the same as our part-time maid Lucy Whitlock. When the liquor store owner learned this, he got in touch with Lucy's aunt with whom Lucy makes her home. The aunt promised to make the check good. The aunt, very upset,called the library and reported what she had done and she said that she had found another check at her house.

The family asked the help of Legal Aid. Four representatives of Legal Aid have subsequently been to the library in behalf of Lucy and have turned in the three remaining checks including the one cashedd at the liquor store which Lucy's family had made good. All of the checks are now in the possession of the library.

The representatives of Legal Aid were told that any action taken against Lucy would have to be taken by the Library Board.

This has been discussed with Mr. Milner and he suggested that a letter should be written to you.

Sincerely,

Sarah B.Maret,Director

Patricia Stauffer, Bookkeeper